



COCHISE COUNTY JOINT PERMIT APPLICATION

Cochise County Community Development, 1415 Melody Ln., Bldg. E, Bisbee, AZ 85603 (520) 432-9240. Fax (520) 432-9278, www.cochise.az.gov

PLEASE PRINT OR TYPE PARTS A-F BELOW

PART A: DESCRIPTION OF PROPERTY

Tax Parcel Identification # _____
Subdivision _____
Site Location/Address/City _____
Property Owner Name _____
Mailing Address/City/Zip Code _____
Name of Applicant (if not property owner) _____
Mailing Address/City/Zip Code _____
Contact Person _____ Phone Number _____
Email _____ Fax Number _____

PART B: PROPOSED PROJECT

Replacement Manufactured Home Yes ☐ No ☐ Year of Manufactured Home _____
Gross Floor Area of Proposed Project _____ Structure Height _____
Estimated Value of Proposed Project _____ If constructing an addition/improvement to existing structure, what is the assessed value of existing structure? _____

PART C: HEALTH SERVICES SECTION

1. Sewer ☐ or Septic System ☐
TO BE COMPLETED IF ON SEPTIC SYSTEM ONLY:
Septic System: New ☐ Existing ☐ No. of Bedroom(s)/Den(s) _____
Indicate who will perform work: Owner ☐ Contractor ☐

If contractor, list name and license # _____
2. Water Supply: Public ☐ Community Well ☐ Private Well ☐

PART D: FLOODPLAIN SECTION

1. Will watercourse be altered/relocated as a result of proposed use? Yes ☐ No ☐
2. Proposed wash crossing: Bridge ☐ Culvert ☐ Dip ☐ Fill ☐ None ☐
3. If alteration or wash crossing, explain on site plan and note if Temporary ☐ or Permanent ☐
4. Any washes within 300' of the project? Yes ☐ No ☐

PART E: HIGHWAY RIGHT-OF-WAY SECTION

1. Are any of the following existing on your property?
Electricity ☐ TV Cable ☐ Telephone ☐ Sewer ☐ Gas ☐ Culvert ☐ Driveway ☐
2. Installation to property required:
Electricity Underground ☐ Overhead ☐ TV Cable Underground ☐ Overhead ☐
Telephone ☐ Sewer ☐ Gas ☐ Culvert ☐ Driveway ☐ Water Line ☐
Other _____

PART F: CERTIFICATION SIGNATURE

I hereby certify that I am the owner or duly authorized owner's agent and that all information on this application and the attached site plan is accurate. I understand that if any of this information is false, it may be grounds for revocation of this permit. I further certify that I will comply with all County, State and Federal regulations applicable to said property, and acknowledge that I am not authorized to begin work until I have received a numbered permit. I FURTHER AUTHORIZE COUNTY EMPLOYEES AND APPROPRIATE REGULATORY AGENCIES TO ENTER ONTO SAID PROPERTY TO MAKE REASONABLE INSPECTIONS FOR COMPLIANCE.

Signature: _____ Date: _____

REVISED September 2011

FOR DEPARTMENTAL USE ONLY

Assigned County Address _____

Building Code ☐ Construction Plans submitted: Yes ☐ No ☐ SV Sub-Watershed ☐
Owner Built: Limited ☐ Non Code ☐ Hubbard Zone ☐ Tombstone Aqueduct ☐ BST ☐
Growth Area _____ Plan Designation _____ Tn. _____ Rg. _____ Sec. _____

Zoning District _____ Map Ref. _____ Supervisor District _____
Flood Zone _____ Panel # _____ S _____ E _____ W _____
Lot Area _____ Setbacks: N _____ S _____ E _____ W _____

PERMIT PROCESSING INFORMATION

Right-of-Way Rev. By: _____ Date _____ Permit Required Y ☐ N ☐
Flood Control Rev. By: _____ Date _____ Permit Required Y ☐ N ☐
Health Services Rev. By: _____ Date _____ Permit Required Y ☐ N ☐
RAD Rev. By: _____ Date _____ Review Required Y ☐ N ☐

| Permit Type | Permit No. | Date Received | Fee | Receipt No. | Description |
|---------------------------|------------|---------------|-----|-------------|-------------|
| Bldg Code | | | | | |
| Bldg Code | | | | | |
| Bldg Code | | | | | |
| Non-Bldg Code | | | | | |
| Non-Bldg Code | | | | | |
| Manufactured Home/FBB | | | | | |
| Health | | | | | |
| Right-of-Way | | | | | |
| Flood Control | | | | | |
| RAD | | | | | |
| Review (Res/Comm) | | | | | |
| Surcharge/Other (specify) | | | | | |
| Other (specify) | | | | | |
| Total | | | | | |

Permit approved for issuance by Permit Coordinator

Signature: _____

Date: _____

Residential Permit Application Instructions and Intake Checklist

For EXPEDITED RESIDENTIAL PERMITS SUCH AS:

SITE PLAN REQUIRED FOR: *fences over 6' tall ♦ Sheds under 200 sf no plumbing or electrical

NO SITE PLAN REQUIRED FOR: *Reroof w/structural changes ♦ *New windows/doors w/ change of size, numbers or location ♦ Trade: Electrical - Plumbing - Mechanical - HVAC (new or change of type, change in fixture units) - Electrical upgrade up to 200 Amp

*** CONST PLANS/SCOPE OF WORK AND PLAN REVIEW REQUIRED FOR THESE PROJECTS**

New or replacement outdoor sprinkler system or evaporative coolers, must comply with Sierra Vista-sub-watershed requirements

Complete the following information, include **complete site plan (if applicable) and required fees** (must be for the total required amount, with checks payable to "Cochise County Treasurer"). Include Tax Parcel ID Number on all application pages and on any correspondence regarding your permit application.

PLEASE NOTE: **Incomplete applications will not be accepted.**

- ☐ Joint Permit Application: **complete** left side of application and sign
- ☐ Proof of Valid Contractor's Form: complete and sign
- ☐ Complete site plan: Clearly and legibly include all information on Site Plan Instructions (below)
- ☐ Construction Plans/Scope of Work (*when required)
- ☐ Sierra Vista Sub-watershed Water Conservation Overlay Zone Permit Checklist
- ☐ **Fees:** ▶ Accessory Residential Structure (less than \$2,500 in value) -----\$25
 - ▶ Residential Accessory Structure (\$2,500 or more in value) -----\$35
 - ▶ Service Entry, Misc.; Mechanical, Plumbing, Electrical & Fire; Cooler, Furnace, Air Conditioner, Fireplace,-----
- Flat Fee \$50
- ▶ Residential Permit Review Fee -----\$15
- ▶ Addressing Fee-----\$15
- ☐ Include Current Assessors' Parcel Map
- ☐ Additional submittal requirements: _____
- ☐ Tombstone Aqueduct located on parcel? If yes what date was information emailed to City of Tombstone? _____

FOR A PERMIT APPLICATION TO BE EXPEDITED, SUBMIT TO COCHISE COUNTY COMMUNITY DEVELOPMENT DEPARTMENT, PLANNING, ZONING & BUILDING SAFETY, IN BISBEE LOCATED AT:

Bisbee: 1415 Melody Lane, Building E, Bisbee AZ 85603, (520) 432-9240

PERMIT APPLICATIONS MAY ALSO BE SUBMITTED AT THE FOLLOWING COCHISE COUNTY COMMUNITY DEVELOPMENT, PLANNING, ZONING & BUILDING SAFETY DEPARTMENTS, BUT THEY WILL NOT BE EXPEDITED; THEY WILL BE PROCESSED THROUGH THE NORMAL REVIEW PROCESS:

Sierra Vista: 4001 E Foothills Drive, Sierra Vista, AZ 85635 (520) 803-3960

Site Plan Instructions For Sheds 200 Square Feet or Less And Fences over 6' high

Draw site plan on plain white paper. Site plan must be clearly legible and complete. Size: 8 ½ X 11

- ☐ Tax Parcel ID Number, North arrow and scale
- ☐ Property lines and dimensions (from Assessors' Parcel Map). Entire parcel must be shown.
- ☐ If parcel is a new split, show parent parcel and where your parcel is located - with dimensions
- ☐ Roads adjoining the property: name
- ☐ Setback from road travel way to property line, and to proposed structures
- ☐ Location and dimensions of all buildings, structures, walls, fences, and uses. Label and note whether existing (e) or proposed (p).
- ☐ Driveways (e) and (p): location, distance to property line.
- ☐ Height of all proposed structures
- ☐ If barn or shed is proposed, note if for animals, storage or other use
- ☐ Location of septic system, (10 feet minimum required between septic and sheds)
- ☐ Is a driveway being relocated, IF YES, THIS IS NOT AN EXPEDITED PERMIT
- ☐ If area to be cleared is more than 1 acre, show dimensions of area to be cleared, and proposed dust and erosion control measures
- ☐ Check – ROW (if applicable) and zoning
- ☐ **FOR STAFF USE ONLY:** _____

Accepted By _____

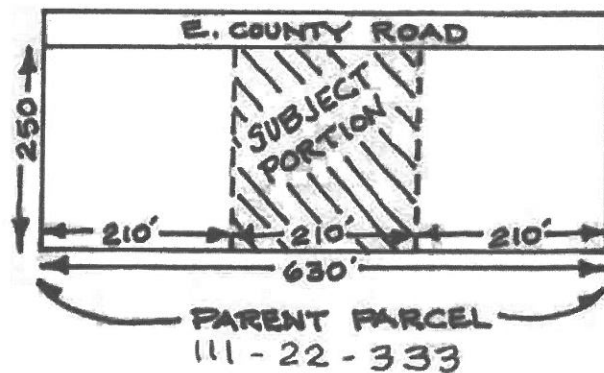
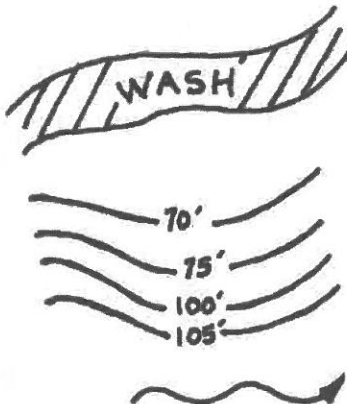
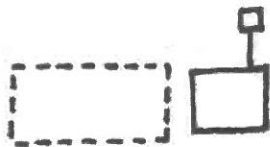
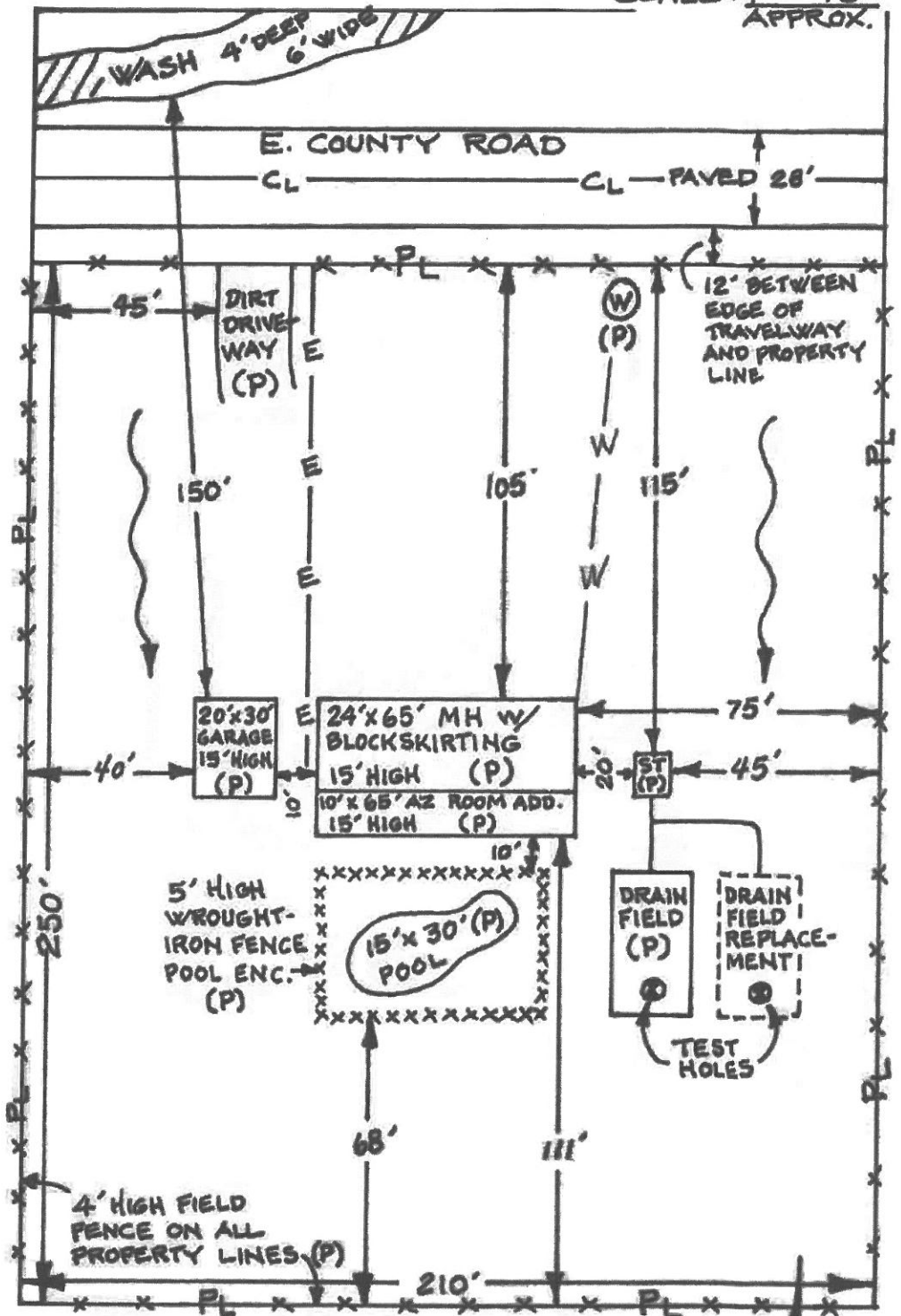
Date _____

(POR.)

111-22-333

Joe & Jane Smith

SCALE: 1" = 40'
APPROX.



In Accordance with A.R.S. Title 32

I am currently a licensed contractor:

Contractor Name: _____

Doing Business As: _____

ROC License #: _____ / Classification of ROC License: _____

Contractor's Signature: _____ Date: _____

Title: _____

I am an Owner/Builder:

Owner/Builder Name: _____

Owner/Builder Address: _____

Owner/Builder Signature: _____ Date: _____

EXEMPTION FROM LICENSING

I am exempt from Arizona Contractors' license laws on the basis of the licensing exemptions contained in A.R.S. 32-1121A.

- ☐ I am the Owner/Builder of the property. I will follow in strict compliance with 32-1121A.5. The property is intended for sole occupancy by the owner, not intended for occupancy by members of the public, owner's employees or business visitors. The structures are **NOT INTENDED FOR SALE OR RENT WITHIN 1 YEAR AFTER COMPLETION.**
- ☐ I am the Owner/Developer of the property. I will follow in strict compliance with 32-1121A.6. I will contract with a General Contractor licensed pursuant to this chapter. To qualify for this exemption, all licensed contractors' names and license numbers working on this project shall be included on this application and contained within all sales documents.
- ☐ Other Exemption: _____

I fully understand that the exemption provided by A.R.S. 32-1121A.14 (the Handyman Exemption) does not apply to ANY construction project which requires a building permit, is the smaller part of a larger project and/or the total aggregate contract price including labor, materials and all other items is \$1,000 or more.

I will be using the following licensed contractors or sub-contractors on this project:

(General Contractor) ROC License #: _____ Class: _____

(Mechanical Contractor) ROC License #: _____ Class: _____

(Electrical Contractor) ROC License #: _____ Class: _____

(Plumbing Contractor) ROC License #: _____ Class: _____

FALSIFICATION OF INFORMATION ON THIS DOCUMENT FOR THE PURPOSE OF EVADING OR ATTEMPTING TO EVADE STATE LICENSING LAWS IS A CLASS 2 MISDEMEANOR PURSUANT TO ARIZONA REVISED STATUTES 13-2704.

I have read and fully understand all of the information contained within this document. The above information provided by me on this document is true and accurate to the best of my knowledge.

PRINT FULL NAME AND ADDRESS:

Signature: _____ Date: _____